

Message

From: Hickey, Helen (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=HELEN.HICKEY]
Sent: 1/18/2012 4:44:39 PM
To: Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=James.Hanchett]
Subject: RE: PACKING SLIP FISHER ORDER PURCHASE ORDER # 11405
Importance: High

Hi Jim

On the packing slip that you sent me for Cat. # 01 812 25 G Heal Seal Pouch Quantity 15

Can you please sign the packing slip as well as put a date of receipt.

Thanks,
Helen

From: Hanchett, James (DPH)
Sent: Wednesday, January 18, 2012 7:49 AM
To: Hickey, Helen (DPH)
Subject: RE: PACKING SLIP FISHER ORDER PURCHASE ORDER # 11405

Hi Helen,

I am sorry; I thought other packing slips were duplicates (attached)

Thanks,

Jim Hanchett
Amherst Drug Lab
Room N251 Morrill I
637 North Pleasant Street
Amherst, MA 01003
Phone 413-545-2607
Fax 413-545-2608
Cell [REDACTED]

From: Hickey, Helen (DPH)
Sent: Tuesday, January 17, 2012 3:18 PM
To: Hanchett, James (DPH)
Cc: Danforth, Deborah (DPH)
Subject: PACKING SLIP FISHER ORDER PURCHASE ORDER # 11405
Importance: High

Hi Jim,

On your Fisher Order PO # 11405—Did you receive the following item

Cat. # 01 812 25g Heat Seal Pouch 12 x 16 Quantity 15

I have received an invoice for this item and this is a 9 day prompt pay discount. I need to know the date of receipt in order to process for payment. Please let me know ASAP so that I can process for payment as this is a 9 day discount.

Thanks,
Helen